

**APPLICATION FOR TRADING ACCOUNT**

All details to be filled in full. No typed application will be accepted. All signatures will be required where applicable. Use black or blue pen.

**BUSINESS DETAILS**

COMPANY/REGISTERED BUSINESS NAME

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TRADING NAME

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ACN & ABN

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TELEPHONE, FAX, MOBILE NUMBERS

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EMAIL ADDRESS

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CERTIFICATE NUMBER OR REGISTRATION (BUSINESS/PARTNERSHIP)

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CERTIFICATE NUMBER OF INCORPORATION (COMPANY-P/L-LTD)

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BANK & BRANCH

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TYPE OF BUSINESS & NUMBER OF YEARS IN BUSINESS

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NAME, ADDRESSES & TELEPHONE NUMBERS OF ALL DIRECTORS/PARTNERS

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ADDRESS TO BE SHOWN ON STATEMENTS

ADDRESS ACCOUNTS ATTENTION TO

**PERSONAL DETAILS**

SURNAME & GIVEN NAMES

ADDRESS

TELEPHONE & MOBILE NUMBERS

**TERM OF SALES**

OUR TERMS ARE STRICTLY NETT 30 DAYS FROM STATEMENT DATE. SHOULD YOU EXCEED THESE TERMS AND SHOULD COLLECTION AND/OR LEGAL ACTION BY THIS COMPANY BE TAKEN FOR RECOVERY OF ANY INVOICE, BY ACCEPTING SUPPLY OF THESE GOODS AND/OR SERVICES, INCLUDED IN ANY INVOICE, YOU THEREBY AGREE TO BE RESPONSIBLE FOR AND TO REIMBURSE FOR ALL COSTS AND COMMISSIONS IN ANY/OR LEGAL ACTION WHICH ARE INCURRED, AND ARE PAYABLE IN ACTIONS TAKEN FOR THE RECOVERY OF ANY INVOICE.

THE SIGNATURE AND NAME IN WHICH APPEARS BELOW, REPRESENTS AN AUTHORISED REPRESENTATIVE OF THE BUSINESS DESCRIBED, AND HAVING THE AUTHORITY TO SIGN ON BEHALF OF THE DESCRIBED AGREE TO HAVE READ AND UNDERSTOOD THE "TERMS OF SALE" AND PARTICULARS SHOWN ON THIS APPLICATION ARE TO BE TRUE AND CORRECT.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINT  
NAME \_\_\_\_\_ POSITION \_\_\_\_\_

TRADE REFERENCES (NAME, PHONE & FAX NUMBERS)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**YOUR PREFERENCE FOR RECEIPT OF STATEMENTS**

BY EMAIL / FAX / POST (PLEASE CIRCLE)

**GUARANTEE**

IN CONSIDERATION OF

**STATEWIDE OFFICE FURNITURE**

(Hereinafter called the “**Company**”), granting credit

**To** \_\_\_\_\_

**Of**

\_\_\_\_\_  
(Hereinafter called the “**Customer**”)

**I** \_\_\_\_\_

**Of**

\_\_\_\_\_  
(hereinafter called the “**Guarantor**”), subject to paragraphs 1-9 hereof, hereby guarantee and bind myself jointly and severally with the Customer in favour of the Company for the payment of any amount up to the limit in paragraph 1 hereof which is now due or owing or which may hereafter until this Guarantee is stopped in accordance with paragraph 8 hereof become due or owing by the Customer to the Company.

**IT IS HEREBY AGREED:**

**1.** THAT this Guarantee shall be limited to the sum of  
...\$5000.00.....Dollars

**2.** THAT this Guarantee shall be a continuing Guarantee and shall not be determined by the death of the Guarantor, nor, in the case where the Guarantor is a company, by it's liquidation.

**3.** THAT all compositions and payments received by the Company shall be taken as payments in gross and the Guarantor's right to be subrogated in respect thereof shall not arise until the Company shall have received the full amount of the Customer's indebtedness to it at the time (if any) that this Guarantee is stopped under paragraph 8 hereof.

**4.** THAT no time or other indulgence granted to the Customer nor any variation in the terms of any contract agreement between the Company and the Customer nor the release by the Company of any guarantee of security held by the Company shall in any way affect the liability of the Guarantor and that between the Company and the Guarantor no cheque bill of exchange or promissory note received by the Company in respect of the Customer's indebtedness to it shall be regarded as whole or part satisfaction of the obligations in respect of which it is given unless and until the same shall have been met.

5. THAT the discharge extinguishment or postponement by bankruptcy operation of law act of parties or otherwise of any parties or otherwise of any part of the indebtedness of the Customer shall not impair or effect the liability of the Guarantor hereunder.

6. THAT if payment made to the Company by or on behalf of the Customer or the Guarantor shall subsequently be avoided by any Statutory provision or otherwise howsoever such payment shall be deemed not to have discharged the Guarantor's liability and in such event the Company and the Guarantor shall be restored to the position in which they would have been if such payment had not been made.

7. THAT the Company shall be entitled to recover from the Guarantor without first taking any steps or proceedings against the Customer.

8. THAT the Guarantor may stop this Guarantee covering further liabilities the Customer may incur to the Company by giving at any time written notice in that regard to the Company and in such event the liability of the Guarantor to the Company comes to an end except only for liability for the amount, up to the limit in paragraph 1 hereof, which the Customer owes or will owe the Company for goods dispatched to the Customer prior to the time the Guarantor's notice is received by the Company.

9. THAT where the Guarantor gives notice stopping the Guarantee under paragraph 8 hereof the Company reserves the right, at it's absolute discretion, to thereafter refuse to supply goods to the Customer on credit.

**AS WITNESS** our hands this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

**SIGNED** by the said \_\_\_\_\_

**In the presence of**

**Signature of witness** \_\_\_\_\_ **Name of Witness** \_\_\_\_\_

**Address** \_\_\_\_\_

**Occupation** \_\_\_\_\_